

Devon Gardens PAC Meeting Minutes
Monday, September 11, 2017

Opening:

- Welcome and call to order by PAC chair Keith Punshon 7:00 PM
- Sign in sheet of members present passed around
- Reading of last minutes and agenda

In Attendance:

Dianna DeBlaere, Varinder Khaira, Jessica Jensen, Luke Johnson, Jana Methven, Annick Lavendar, Carolyn Stanley, Bahar Child, Sandra Tee, Mark Douangchanh, Lenore Rattray, Sunny Li Situ, Priya Thomas, BJ Dhaliwal, Manjit Sidhu, Keith Punshon, Janelle Lindahl, Colleen Ryley,

- Approval of Agenda 1st by Dianna DeBlaere 2nd by Jessica Jensen
- Approval of Minutes 1st by Carolyn Stanley 2nd by Keith Punshon

Principal's and Vice Principal's Report- Mark Douangchanh and Sandra Tee

School Start Up- Thank you for your on going support as we got everyone into classes. It went smoothly. Thank you for your help implementing our new lines for lining up in one area. The teachers like having them all in one place.

Planners- Magnets with the school calendar should be coming home soon with the youngest child. Planners are a little delayed and should be going home on Friday or Monday. The cost is \$7 as they have some added information in them.

Student Help- We are working to get the crossing guards up and going. Constable DaSilva is coming on Friday for training. There will be notices going home with Grade 5-7 children. We are working to set up the lunch monitor schedule as well. They provide a helping hand in the classroom.

New Staff- Mme Aston in Grade 6/7. Ms. Forrester is working in LST. Mme Su is teaching in primary this year with the Grade 1 and 2. We have a new librarian, Ms. Goldman. We have a new counselor, Ms. Lim and a new school psychologist, Ms. Gag, who are both coming from the school district. Ms. Calo is our speech pathologist. Mme Schwarz is job sharing with Mme Xiang until she takes a short maternity leave. Ms. Tee is our new vice principal. We are waiting for our itinerant band position which is shared with a couple of other schools.

Parent Calendar- We still have some tech glitches that we are working on with the parent calendar. It should allow parents to look forward and plan ahead. Right now anything changed shows up as cancelled even if it has been moved. The first calendar revisions is for our first assembly that will be September 19 at 9:00.

Previews- Staff felt that it would be helpful to have previews go out a week later on September 28. We want the previews to line up with the new report card format reporting and new curriculum.

Events Upcoming- September 29 is the Terry Fox Run. We encourage students to bring a toonie for

Terry. It is also orange shirt day that day in recognition of the residential schools.

Earthquake Drill- October 19, in coordination with Shake Out BC, we plan to have an earthquake drill and a release drill. We encourage parents to make sure records are correct and up to date and make any corrections that are needed.

Fundraisers- We would like to coordinate our fundraisers together. The school plans to do Terry Fox and Jump Rope for Heart. Before Christmas we plan to do a spirit wear fundraiser and will have t-shirts to sell. We don't want to have too many items but would maybe add a hoodie. We are also planning to sell Easter lollies but there are no dates set yet.

Open House- The Open House BBQ is from 5-6. Staff is wondering whether to overlap with 5:30 start for the Open House and running to 6:30. PAC suggests running to 7:00 for parents who are helping with the BBQ or those who are coming from work a little later.

Reports from Executive Officers

1. Chair: Keith Punshon

- There were a lot of people at the Welcome Back Tea and it was well attended.
- We need volunteers for the BBQ next week and we will start with set up between 4 and 4:30.

2. Vice Chair: Jessica Jensen

-I forgot to post the meeting on Twitter but will try to have that information up on Twitter with meetings and fundraisers.

3. Treasurer: Carolyn Stanley

-We have some thank you cards from teachers for teacher lunch and from the Burnsvievw student receiving the scholarship.

-We would like staff to provide a list of wishes for the gaming grant funding in the next week.

-We are trying to rejuvenate the library space and would like suggestions from the librarian and to work with a library committee.

-We need to discuss our fundraisers. Do we want to have the same as last year or some new suggestions? We want to try to have a list in communication with parents. We can do Neufeld farms sometime before Christmas and the Entertainment books going home in the next week or so. We can do the stay at home course but not on a professional day, maybe after school on a Wednesday. We could offer one in the fall and one in the spring.

-The popcorn, Neufeld Farm orders, and Family Fun Night are the best fundraisers.

4. Secretary: Janelle Lindahl

-See minutes.

5. Gaming Representative: Jessica Jensen and Varinder Khaira

-We have applied for the gaming grant and the financial year end is submitted. We need to tell them how we are spending the funds each year. There is a specific list of what the gaming grants can be spent on. The gaming grant needs to be spent within two years. Last year we bought audio video equipment and only document cameras were not bought.

6. District Parent Advisory Council:

-There has not been a meeting yet.

7. Canadian Parents for French:

-We have no CPF representative at the moment. We need to put a note in the Dragon`s Breath looking for a representative. It involves attending meetings to promote French language that tries to have meetings every two to three months. The district holds concerts as a district wide event. Every school gets some funds towards presentations which have to be requested from the CPF representative. The district Modern Language coordinator also attends to give representation from the district.

8. Members at Large: Elin Hoffman, Diane DeBlare, Jana Methven

-We will do another call out for volunteers for this year. We will have a notice to put in the Dragon`s Breath. The volunteer list will help with popcorn day, hot lunch, and other events that come up.

Reports from Committee Members

1. Emergency Preparedness:

2. Special Lunch Coordinators: Selene Adams, Jana Methven

-We would like to do popcorn day on Friday. Selene is getting the website up and running to be able to order hot lunch for the end of the month.

-Fruit and Veggie starts on Thursday with blueberries and milk.

Unfinished Business

New Business

-We need help with BBQ set up at 4:00 and at 5:00 the BBQ starts.

-Grade 7 hoodies will be organized by the teachers as soon as possible.

Next Meeting: Monday, October 2, 2017

Meeting Adjourned

Minutes Prepared by Janelle Lindahl