

**Devon Gardens PAC Meeting Minutes
Monday, October 5, 2015**

Opening:

- Welcome and call to order by PAC chair Keith Punshon 7:06 PM
- Sign in sheet of members present passed around
- Reading of last minutes and agenda

In Attendance:

Carolyn Stanley, Dianne DeBlaere, Colleen Ryley, Luke Johnson, Keith Punshon, Dave Hope, Claire George, Michelle Smith, Janelle Lindahl

- Approval of Agenda 1st by Dianne DeBlaere 2nd by Carolyn Stanley
- Approval of Minutes 1st by Carolyn Stanley 2nd by Keith Punshon

Principal's Report- David Hope

Speed Control- Thankful for the group in Tuesday. We had good feedback from staff and kids. The end result is a song with input from students. The band is recording on Oct. 10 and will give us two versions, one with words and one instrumental for kids to sing along to. Some of the shy kids really got involved and this reached different kids. We were complimented as the best behaved school they have ever been to.

Emergency Release- We had a good emergency release drill. Parents need to add their own emergency contacts. Feedback from parents include putting kids in order of division so it's easier to get kids. This would make it easier to help with younger kids. The drill is quite well organized and it is an exercise for parents and students to know how the process works.

Volleyball- The grade 6 and 7 groups both have teams.

Welcome Back BBQ- The purpose is to give kids and parents a chance to connect together.

Parent teacher conferences next week and book fair- Information will go home with Thur. Notices. Parents need to sign up with individual teachers.

Reports from Executive Officers

1. Chair: Keith Punshon

- We need to stack tables properly with legs up and tops down from welcome back BBQ and other events.
- The assembly for Speed Control went well and some was recorded of the final assembly.

2. Vice Chair: Jessica Jensen

- No report.

3. Treasurer: Carolyn Stanley

- See budget discussion under new business.

4. Secretary: Janelle Lindahl

-See minutes.

5. Gaming Representative: Michelle Jordan and Jessica Jensen

-We are waiting for the gaming grant to be deposited.

6. District Parent Advisory Council: Keith Punshon

-The first meeting is Oct. 19.

7. Canadian Parents for French: Annick Lavender

-The meeting is tomorrow at Burnsvew.

8. Members at Large: Elin Hoffman, Diane DeBlaere

Reports from Committee Members

1. Emergency Preparedness: Keith Punshon, Jessica Jensen, Carolyn Stanley

2. Special Lunch Coordinators: Selene Adams, Janelle Lindahl

-We could have used some more volunteers for the hot dogs.

-We sold out of popcorn.

Unfinished Business

-Welcome Back BBQ: \$210.15 profit but it was down this year.

-Entertainment books: 160 books were sent back and we sold 100 so far. The profit is about \$1200 and that is on track with last year.

-Neufeld pick up at 3:00 is difficult for some parents. We'll see what the results are this year.

-QSP went out last week too.

-Christmas card: The company is located in Abbotsford. The project can take place in classrooms. Students draw on the front. The turn around time to scan and get cards is 3-4 days. 8 cards profit is 50%. We pay \$.75 for everything we submit and it comes back to school divided by class. We can send the cards home and have kids send them back. We only pay for those who come back and those are most likely to be ordered. The kids can do it in classrooms in free time. It kids are presented with this opportunity, most will participate. We can distribute them in class and give a week to bring them back. This can be done in free time in the day and at home. We will get 370 cards.

New Business

-Budget and income statement and balance sheet with a cover page is included.

-The highlights are on the cover page.

-We propose to increase classroom funds from \$7 to \$10.

-There is \$5000 included for school presentations.

-Jerseys can be funded out of gaming. We would like to put it out to tender and figure out sizing needs. There is \$3500 to start with and we can come back to this in the future once we know actual costs.

-\$3000 for benches and picnic tables can also come out of gaming. The installation will need to come out of general funds.

-We are proposing a library up grade over the next couple of years. This may include getting murals and furniture conducive to reading. Ms. George has a donated dragon reading. Murals can be out of gaming since they address school spirit. We could build a reading

corner and involve technology in the library.

- The layout of the budget has been changed.
- With the library project we can put a goal on fundraising activities for the future.
- We can look at more money put into per child funding moving forward.
- Teachers have a desire to book more field trips that are more expensive. We may look at bringing in things like Science World and planetarium.
- We may look at hardship funds and adding that if it's needed.

-Motion to present budget: 1st Keith Punshon, 2nd Michelle Smith
Carried

There are concerns about kids in need. There are grants available for lunch and breakfast which we haven't done at this point. There are opportunities through charities for Tim Horton's camps or year long sports activities. These requests are generally initiated by staff.

Next Meeting: Monday, November 2, 2015

Meeting Adjourned

Minutes Prepared by Janelle Lindahl