

**Devon Gardens PAC Meeting Minutes**  
**Monday, November 7, 2016**

**Opening:**

- Welcome and call to order by PAC chair Keith Punshon 7:00 PM
- Sign in sheet of members present passed around
- Reading of last minutes and agenda

**In Attendance:**

Keith Punshon, Diane DeBlaere, Jessica Jensen, Claire George, Mark Douangchanh, Luke Johnson, Janelle Lindahl, Carolyn Stanley, Jana Methven, Bahar Child

- Approval of Agenda 1<sup>st</sup> by Diane DeBlaere                      2<sup>nd</sup> by Jessica Jensen
- Approval of Minutes 1<sup>st</sup> by Carolyn Stanley                      2<sup>nd</sup> by Jessica Jensen

**Principal's and Vice Principal's Report- Mark Douangchanh and Claire George**

**Emergency Release Drill-** Parents and students did really well with the pick up. Students were good helpers to get things all set up and taken down. We choose to do it now rather than May since we get a chance to practice early in case we need to use it.

**Parking Lot-** The parking lot and traffic has been better for student drop off and pick up and feels less hectic.

**Rain-** It has been rainy lately. We are reminding students to dress appropriately with coats, sweaters, umbrellas, and boots. We don't do in days unless its pouring and students need to be prepared.

**Diwali Assembly-** Mme Jassal and Mrs. Johal did a great job putting together our assembly.

**Volleyball-** Grade 6 and 7 volleyball teams are doing well. We are looking for anyone with an interest in coaching basketball. There will 4 teams in basketball. Jana is interested in coaching.

**November 15 Code Yellow Drill-** Teachers are talking to classes about what happens. It is called when there is an outside threat, an animal or police incident in the area. Teachers lock doors and close blinds but carry on as usual. Constable DaSilva will come and debrief with us. Parents can have conversations at home with kids so they know what's expected. We have asked to have counsellors and staff to be on alert with any discussion happening on a one on one or case by case basis. For the most part, elementary schools are in a good position for safety as all but the front door are locked. Schools haven't been called to implement anything new but give a reminder not to box the doors. Classroom doors are all kept in a locked position even when doors are open so they are easy to close in an emergency. At recess and lunch the doors are closed and locked. Please sign in at the office when you are in the building.

**Camp Jubilee-** Grade 6/7's are off to Camp Jubilee. It is booked for the end of April. The details and expectations are the same as previous years. Parents are asking about Quebec for next year. The key factor is having willing teachers to go on these trips or it doesn't work to have educationally sound

lessons to preview/prep and finish after.

**Remembrance Day-** The assembly is on Thursday. Teachers are working hard with their classes to present. Kids in Brownies and Scouts are encouraged to come in uniform. There will be a run through with tech. Please let the office know if there are veterans attending and we won't have a veteran speaker this year.

**Christmas Concert-** We have begun planning. December 13th is the concert with a matinee at 1 and the evening performance at 7. Our school numbers are up from last year so ticketing will be the same. There is choir happening and they are practising with about 100 participating. We will get a 50/50 license.

**Fountains-** The fountains are installed. Kids are using them and are excited about them.

### **Reports from Executive Officers**

**1. Chair: Keith Punshon**

-The last of the Entertainment books are out and we will be settling all the details.

**2. Vice Chair: Jessica Jensen**

-No report.

**3. Treasurer: Carolyn Stanley**

-The art cards are picked up and ready to deliver in Abbotsford.

-We will update finances with the budget for the next meeting.

**4. Secretary: Janelle Lindahl**

-See minutes.

**5. Gaming Representative: Jessica Jensen**

-We will use Christmas concert numbers from last year.

-The summary for last year has been filed.

**6. District Parent Advisory Council:**

-No report.

**7. Canadian Parents for French:**

-There is a performance coming with the grant was received.

-There were 3 Kindergarten parents who participated in the membership drive. Once the final numbers are in, there will be the draw for the gift card.

**8. Members at Large: Elin Hoffman, Diane DeBlare, Jana Methven**

### **Reports from Committee Members**

**1. Emergency Preparedness: Keith Punshon, Elin Hoffman**

-No report.

**2. Special Lunch Coordinators: Selene Adams, Jana Methven**

-Neufeld order is here to deliver tomorrow. It is usually here at 2:30 and they can park by the

crossing guard bin. We can get carts to help deliver to cars.

## **Unfinished Business**

### **New Business**

-Summary of what we would give: (see attached budget)

- \$4830 to teachers per student

- performances that are interactive in nature

- have AV kids who work for assemblies and could help teachers with set up of equipment

- hardship is a top up to \$1000

- want to maintain bulk of money for a library upgrade

- We would like to set up a sub committee to begin to talk about what you would like to see happen there. We can think about how people are able to give input and see if there are other parents who can give expertise.

- We would like to highlight what PAC is doing and let parents know what fund raising is being used for. It is valuable for parents to know what is going on.

- The food safe training is also open to teachers who may be interested in getting it for the Fruit and Veggie program.

- Will amend gaming grant to 7,280 and move 50/50 to gaming.

- Amend \$1100 for LA room.

- motion to approve 1<sup>st</sup> by Dianne DeBlaere 2<sup>nd</sup> by Luke Johnson

APPROVED

**Next Meeting:** Monday, December 5

**Meeting Adjourned**

**Minutes Prepared by Janelle Lindahl**