

**Devon Gardens PAC Meeting Minutes**  
**Monday, May 1, 2017**

**Opening:**

- Welcome and call to order by PAC chair Keith Punshon 7:00 PM
- Sign in sheet of members present passed around
- Reading of last minutes and agenda

**In Attendance:**

Jana Methven, Carolyn Stanley, Keith Punshon, Dianna DeBlaere, Mark Douangchanh, Claire George, Varinder Khaira, Janelle Lindahl

- Approval of Agenda 1<sup>st</sup> by Carolyn Stanley            2<sup>nd</sup> by Jana Methven
- Approval of Minutes 1<sup>st</sup> by Dianna DeBlaere        2<sup>nd</sup> by Carolyn Stanley

**Principal's and Vice Principal's Report- Mark Douangchanh and Claire George**

**Camp Jubilee-** We had a great time at camp and the weather was off and on. Everyone tried something new and we received a good report from the camp, teachers are tired but it was a great experience.

**Starting with Stories-** Starting with Stories starts this week and for the following 3 weeks. There are about 20 kids of incoming Kindergarten kids coming. One session will be in the gym. The kids go home with a book and a snack. It is a chance to see what the teacher and classroom are like and gives us a chance to see the kids.

**Track and Field-** We are trying to get notices out to parents with Thursday May 11<sup>th</sup>. The district meet is the week after. We have lots of participation from the grade 4 and 5

**Burger Lunch-** Thank you to PAC for helping with the BBQ and supplementing the extra burgers.

**Yearbook-** We have 2 teachers that need to get pictures in for the yearbook. Class photos were today and we couldn't do the panorama or Grade 7 pictures. Those ones may or may not be ready for the yearbook.

**Assembly-** On May 8<sup>th</sup> we had our first positive behaviour supports assembly. It is a school wide approach to talk about school wide expectations for behaviour. The hope is that by the end of the year there is a guide of expectations for students and in the fall we'll focus on one each month.

**Sports Day-** We are planning for next year's Sports Day on Friday, June 15. We'll plan for Family Fun Night on June 14. It will fall the same week as this year.

**Year End-** The year end reception is being organized for after the grade 7 assembly. There is also lunch for them that afternoon and the Teacher Appreciation Lunch will be the day before.

**Parent Appreciation-** There will a sharing assembly on May 31 at 1:00 for students to share what they are learning. We will have the Parent Tea after to encourage all parents to attend.

**Vice Principal-** Claire will not be returning as she is on maternity leave. We will be telling students next week at the assembly. There will be a new VP next year.

### **Reports from Executive Officers**

**1. Chair: Keith Punshon**

-We have paid for carnival equipment and needed to resend the forms to them.

**2. Vice Chair: Jessica Jensen**

-no report

**3. Treasurer: Carolyn Stanley**

-The gift basket letters are ready to go home with the kids on Thursday.

-The corporate donation letters have been sent out and we have 3 that have been sent back.

-We will put together the baskets on the Friday before.

-The Neufeld Farm orders are in tomorrow.

**4. Secretary: Janelle Lindahl**

-See minutes.

**5. Gaming Representative: Jessica Jensen**

-We need to get student numbers from last year.

**6. District Parent Advisory Council: Keith Punshon**

-We talked about giving report card feedback on the new reporting style. We need to find a couple of parents to go to give feedback between the old and new reporting style.

**7. Canadian Parents for French: Annick Lavendar**

-no report

**8. Members at Large: Elin Hoffman, Diane DeBlare, Jana Methven**

-We will need more volunteers to put together the baskets and Dianna will have a notice to put in the next Dragons Breath.

### **Reports from Committee Members**

**1. Emergency Preparedness: Keith Punshon, Elin Hoffman**

-We will get water for September.

**2. Special Lunch Coordinators: Selene Adams, Jana Methven**

-White Spot went better this time with just a few mix ups.

### **Unfinished Business**

We are still looking for document cameras and some iPads.

### **New Business**

**Next Meeting:** Monday, June 5

**Meeting Adjourned**

**Minutes Prepared by Janelle Lindahl**