

Devon Gardens PAC Meeting Minutes
Monday, January 11, 2015

Opening:

- Welcome and call to order by PAC chair Jessica Jensen 7:00 PM
- Sign in sheet of members present passed around
- Reading of last minutes and agenda

In Attendance:

Diane DeBlaere, Jessica Jensen, Carolyn Stanley, Michelle Smith, Colleen Ryley, Jana Methven, Dave Hope, Claire George, Janelle Lindahl

- Approval of Agenda 1st by Diane DeBlaere 2nd by Carolyn Stanley
- Approval of Minutes 1st by Carolyn Stanley 2nd by Diane DeBlaere

Principal's and Vice Principal's Report- David Hope and Claire George

Around the school- We are working on a number of things around the school implementing the new curriculum, new school goals, and revisiting and reviewing the vision for the district. There is a spiral of inquiry to review the vision by looking at where we've been and where we'd like to go. There is a video from Diane Turner on the process of review. DG is looking at the vision with the staff, what is positive and celebrating what is going well. It is a multi-step process and there will be an opportunity for parents to participate. They want to do qualitative and quantitative measures of the vision. There will be events and dates in the spring and they will be announced. The Grade 4 and 7 satisfaction surveys went home.

Concert- Parents liked having the concert the week school got out. The afternoon was well attended. It was the smoothest running program with the load spread out between teachers. We will work to improve stroller space. Recommend having K's or 1's in front of choir to see choir kids. Dave is looking for any parents with high quality video of the concert.

Rain Garden caretaker- The school is looking for a parent or parents to help be a steward of the rain garden and take kids out once a month to weed and clean garbage. It would take a couple of hours a month and it could have a committee or a group of parents willing to work together.

Quebec- In the final planning for Quebec. The final meeting is Feb. 2. The invoices will be ready for the parent evening. We are taking below the normal number of children. We encourage new K parents to plan for Quebec.

Hardship funds- PAC has stopped hardship contributions and the school is now behind \$200 in the fund. There are greater needs now and the school is looking for around \$500 to top up the fund and putting a contribution the fund into the budget for next year. There used to be money from the district to apply for regarding lunches and breakfast clubs. There have been hot lunches available for students and parents have asked that their child's lunch be given to another child if their child is home sick.

Due Dates- Next Friday the French district contacts are coming to grade 5 for late immersion at Chalmers. Due dates and applications for French immersion Kindergarten are available on the website

as are the Grade 7 dates for parent info meetings for high school.

Reports from Executive Officers

1. Chair: Keith Punshon

-absent

2. Vice Chair: Jessica Jensen

-We will vote on hardship funds in next meeting after we talk, but will see how quickly we can move on this. Wondering about individual ways people can help. Money can be given and put it into hardship funds or put to a family who needs it.

3. Treasurer: Carolyn Stanley

-There is money for booster seats in the budget and there is money available for hardship funds.
-\$1200 was earned from the cards and \$1200 from magazine sales.

4. Secretary: Janelle Lindahl

-See minutes.

5. Gaming Representative: Michelle Jordan and Jessica Jensen

-Michelle is connecting with Jessica to train with gaming to hand it over.

6. District Parent Advisory Council: Keith Punshon

-no report

7. Canadian Parents for French: Annick Lavender

-no report

8. Members at Large: Elin Hoffman, Diane DeBlare

-There is volunteer call out to put together a list of names of people willing to volunteer. It would be a resource of people to fill positions and needs. The more we can explain and give ideas for what is needed the easier it makes it for people. It would be accessible by PAC and password protected with a skill set inventory included. The issue of privacy is OK since people give information voluntarily. We can have a volunteer coordinator similar to the parent coordinator. It would also be helpful to have a schedule available to people so parents can schedule the events into their calendar.

-It would be helpful to have an overall schedule of what is going on in the school year. Parents know what is going on and are able to participate/volunteer. It would give a scope and sequence for the year to see on the website with annual list of fundraisers and events. In April we can review what we're doing and have it finalized by June. The timeline could be ready for August and sent with the start up information. It allows parents running fundraisers for Quebec or Camp Jubilee fit in with what is going on as a school.

Reports from Committee Members

1. Emergency Preparedness: Keith Punshon, Elin Hoffman, Annick Lavender

-We are looking at charging a fee to replace water, first aid supplies, and shelters. The district has given district radios.

2. Special Lunch Coordinators: Selene Adams, Janelle Lindahl

-Taco Del Mar is a new vendor this month and we would like feedback from parents and students. We are happy to have some other parents willing to come and help.

Unfinished Business

-We are ready to purchase a minimum of 5 CSA approved booster seats.

New Business

-Wondering about a community event/fundraiser to organize an athletic equipment swap. Can we do it out of school selling tables as something for the school or community? We could support a charity outside or support the school. It is a lot of work for minimal profit.

-The yearbook will be busy when school photos are taken after Apr. 27.

Motion- I move that we approve \$700 towards the hardship fund and forward a cheque to the office.
1st by Keith Punshon 2nd by Jessica Jensen
E-mail vote of those at the meeting APPROVED

Next Meeting: Monday, February 1

Meeting Adjourned

Minutes Prepared by Janelle Lindahl