

**Devon Gardens PAC Meeting Minutes**  
**Monday, February 1, 2016**

**Opening:**

- Welcome and call to order by PAC chair Keith Punshon 7:00 PM
- Sign in sheet of members present passed around
- Reading of last minutes and agenda

**In Attendance:**

Keith Punshon, Annick Lavender, Michelle Smith, Jessica Jensen, Dianna DeBlaere, Elin Hoffman, Dave Hope, Claire George, Carolyn Stanley, Varinder Khaira

- Approval of Agenda 1<sup>st</sup> by Jessica Jensen                      2<sup>nd</sup> by Carolyn Stanley
- Approval of Minutes 1<sup>st</sup> by Carolyn Stanley                      2<sup>nd</sup> by Jessica Jensen

**Principal's and Vice Principal's Report- David Hope and Claire George**

**Housekeeping-** The school board has asked for adjustments to School Planning Council and its removal from the PAC constitution since legislation has changed and the SPC no longer exists. Any consultation occurs through PAC now. We need to update our emergency prep bins, replace water, first aid kits, and trauma bags. We also need to get some additional shelters. We are trying to decided how to best communicate to the school community the need to charge up to \$5. We haven't asked in a few years. It's important that we state the reality of the situation and that need to replace these items. We can ask for a minimum of \$5 per child as we restock earthquake bins and send the letter out in April.

**Kindergarten and Grade 7-** Reminder that kindergarten registration is coming up on February 17. The French immersion applications were due last Friday. Ready Set Learn is also coming up with a science focus along with literacy and numeracy. It will have something to do with plants and will take place on Wednesdays in April and May. High school transitions and information is also available.

**Quebec-** The Quebec trip at the end of month and into March. The final parent information session is tomorrow.

**Reports from Executive Officers**

**1. Chair: Keith Punshon**

- Party works was phoned for family fun night. Their prices have changed.
- Last week we met with a yearbook company from Canada out of Richmond. The cost is at \$14 per book. It is similar quality to what we've had. The advantage is that next year we can have a student contest to design the cover. We are waiting for software and manuals to get started.

**2. Vice Chair: Jessica Jensen**

- no report

**3. Treasurer: Carolyn Stanley**

- The budget has been updated to include the hardship funds which were passed last month.

**4. Secretary: Janelle Lindahl**

-See minutes.

**5. Gaming Representative: Michelle Jordan**

-The 50/50 draw from the Christmas concert has been submitted.

**6. District Parent Advisory Council: Keith Punshon**

-February 15 there is an online safety seminar at Seaquam.

**7. Canadian Parents for French: Annick Lavender**

-The Charlotte Diamond concert went well. The meeting in March will have the AGM. There are lots of parents asking about French summer camps. We are trying to figure out whether to pair up with Surrey for programs for schools in the north end.

**8. Members at Large: Elin Hoffman, Diane DeBlare**

-We had a volunteer call out and had 18 new parents sign up. They indicated different areas they were needing help with and we need to ensure there are jobs for them.

**Reports from Committee Members**

**1. Emergency Preparedness: Keith Punshon, Elin Hoffman, Annick Lavender**

-See above discussion.

**2. Special Lunch Coordinators: Selene Adams, Janelle Lindahl**

-The feedback was that tacos were small, although the burritos were bigger. Hot dogs will be the end of the month.

**Unfinished Business**

-We picked up 4 new booster seats. We threw out about a dozen that had expired and we can get more if needed.

**New Business**

**Next Meeting:** Monday, March 7

**Meeting Adjourned**

**Minutes Prepared by Janelle Lindahl**