

**Devon Gardens PAC Meeting Minutes**  
**Monday, December 7, 2015**

**Opening:**

- Welcome and call to order by PAC chair Keith Punshon 7:05 PM
- Sign in sheet of members present passed around
- Reading of last minutes and agenda

**In Attendance:**

Colleen Ryley, Annick Lavender, Keith Punshon, Carolyn Stanley, Jessica Jensen, Diane DeBlaere, Jana Methven, Dave Hope, Claire George, Janelle Lindahl

- Approval of Agenda 1<sup>st</sup> by Carolyn Stanley            2<sup>nd</sup> by Jana Methven
- Approval of Minutes 1<sup>st</sup> by Jessica Jensen            2<sup>nd</sup> by Carolyn Stanley

**Principal's and Vice Principal's Report- David Hope and Claire George**

**Visioning-** There was an administrators meeting about the district visioning process in 2010 as a 10 year vision of priorities, directions, and focus. We are now reviewing the vision at 5 years with DPAC by looking at what's working and not working and what to focus on moving forward. We will look at it with individual schools in January and probably in March with a wider audience. We will be looking at how are we doing with what we've set out to do and how to move forward. Parents may be invited to participate in spring.

**Cards-** With the holiday card there were 144 orders earning roughly \$1200. The artwork has been dropped off to return to students and it was successful. The feedback from teachers was that they felt pressured to complete them during class time. The teachers wanted to do a project around it and the time frame was difficult. It would be good to give more time next year if we have a scope and sequence but the explanation was great. They felt the panic from teachers and kids but they got great art out of it. It would be good to start earlier but not put pressure on teachers to complete during class time and use it as an early finisher project. We could extend to do not necessarily just Christmas.

**Pictures-** We are looking for feedback on photo orders. Parents are not impressed with Mountain West. It is an assembly line to get through the kids and they haven't been great pictures. Recommend using screen shots as taken to check eyes and the ordering process was easy to do online.

**Christmas concert-** December 15 is the concert. The tickets will go home on Thursday. The afternoon is open on tickets and for the evening every household gets 2 tickets. The concerts are at 1:15 and 7 PM. We need to be here at 6:15 to set up for PM and at 12:15 for the afternoon. There will be food bank donations collected.

**Extra ProD-** We have 2 extra professional days scheduled for February 22 and April 18 sent out by district and by the school. It will be used for new curriculum and will only happen this year.

**Reports from Executive Officers**

**1. Chair: Keith Punshon**

- The popcorn machine works and breaker is fixed.

**2. Vice Chair: Jessica Jensen**

-no report

**3. Treasurer: Carolyn Stanley**

- The earthquake bin money needs to be spent. We have emptied emergency prep to train 8 in first aid. We received a cheque from firefighters bin outside to put back into emergency preparedness. We need to buy water since the last set expired and it can't be used for anything since it's expired.
- The jerseys are not yet ready to order. The company is ready to go but need to find time to look at designs and colours.

**4. Secretary: Janelle Lindahl**

-See minutes.

**5. Gaming Representative: Michelle Jordan**

- The application for the license for the 50/50 draw has been sent in.
- Michelle will meet with Jessica to take over and get trained.

**6. District Parent Advisory Council: Keith Punshon**

- We talked about the extra professional days and about assessment with new curriculum and how things will look in the future. We are moving to no letter grades and moving to project learning. Things are going on line with google apps and there will be parent nights in new year to talk to parents about it. There are 2 days in February for parent media workshops. The locations are being finalized. Cougar Canyon did a video on the DPAC website of what's coming up. There are fewer learning objectives and more autonomy for teachers to explore concepts in depth.

**7. Canadian Parents for French: Annick Lavender**

- Charlotte Diamond concert is coming.
- The next meeting is in January.

**8. Members at Large: Elin Hoffman, Diane DeBlare**

**Reports from Committee Members**

**1. Emergency Preparedness: Keith Punshon, Elin Hoffman, Annick Lavender**

-Information was covered earlier.

**2. Special Lunch Coordinators: Selene Adams, Janelle Lindahl**

- We will work to get a list of other people and get them trained to use the popcorn machine since we had to cancel popcorn since there was no one available.
- Pizza day is on Friday.

**Unfinished Business**

**New Business**

-The car seats in the office are expiring.

Motion: PAC to purchase 5 new booster seats to a maximum of \$250.00 and to dispose of the expired

car seats. 1<sup>st</sup> Carolyn Stanley, 2<sup>nd</sup> Jana Methven CARRIED

Schedule for the school year is put out in the spring and then the district puts in the dates after that.

As a school we are moving to school based teams of interest, not using Me to We as it forces donation to Free the Children.

Santa will come in the afternoon on the last day.

**Next Meeting:** Monday, January 11

**Meeting Adjourned**

**Minutes Prepared by Janelle Lindahl**