

**Devon Gardens PAC Meeting Minutes**  
**Monday, April 4, 2016**

**Opening:**

- Welcome and call to order by PAC chair Keith Punshon 7:00 PM
- Sign in sheet of members present passed around
- Reading of last minutes and agenda

**In Attendance:**

Elin Hoffman, Dianna DeBlaere, Claire George, Janelle Lindahl, Carolyn Stanley, Satu Haukka, Richard Haukka, Keith Punshon

- Approval of Agenda 1<sup>st</sup> by Dianna DeBlaere      2<sup>nd</sup> by Elin Hoffman
- Approval of Minutes 1<sup>st</sup> by Carolyn Stanley      2<sup>nd</sup> by Dianna DeBlaere

**Principal's and Vice Principal's Report- David Hope and Claire George**

**Jerseys-** We have started designing jerseys. We will send the ideas over to move forward.

**Emergency bins-** The emergency fund forms have been sent home. We are ordering a canopy and radios. We haven't looked into the water pricing yet. Once the items are in we will have PAC help to stock the bins.

**Performance-** African group performance tomorrow morning.

**Track and Field-** Track and field practices have started. We have practices in a 1 hour block twice a week to introduce grade 4 and 5 to events with their teachers. The grade 6 and 7 have practices outside of school hours.

**Conflict-** Parents who have concerns are encouraged to come to the office or their teacher instead of bringing up issues on the playground.

**Reports from Executive Officers**

**1. Chair: Keith Punshon**

-Organizing zip drives to teachers for photos for the yearbook.

**2. Vice Chair: Jessica Jensen**

-no report

**3. Treasurer: Carolyn Stanley**

-We have been approached by Delview for the scholarship. We have \$250 for Delview and Burnsview for former students and there is a list of criteria for recipients.

-Bank fees are going up on the bank account to \$8 a month and from \$1 to \$1.25 for extra transactions.

-There is an extra \$750 in gaming. Will check with Michelle Jordan to see if extra came in.

**4. Secretary: Janelle Lindahl**

-See minutes.

**5. Gaming Representative: Michelle Jordan**

-no report

**6. District Parent Advisory Council: Keith Punshon**

-The next meeting is on Monday and we will be revisiting the vision.

**7. Canadian Parents for French: Annick Lavender**

-no report

**8. Members at Large: Elin Hoffman, Diane DeBlare**

-no report

**Reports from Committee Members**

**1. Emergency Preparedness: Keith Punshon, Elin Hoffman, Annick Lavender**

-see above discussion

**2. Special Lunch Coordinators: Selene Adams, Janelle Lindahl**

-Online ordering is open until April 21.

-Samosa and sushi in April, A&W in May, and pizza for Sports Day.

-There is a concern with some classes who will be away on field trips in April and May.

**Unfinished Business**

**New Business**

Fundraising schedule for next year:

-return school based fundraiser to Christmas from Easter, starting in the first week of December

-spread things out so not back to back

-put art cards out earlier in October to have them back early November, mid November ordering, so cards are ready to go home in late November/early December

-Entertainment books go home in 2<sup>nd</sup> week of school (September)

-time for magazines to go

-Neufeld Farm order early in October (6th) and end of April 28 delivery in mid May

-Zumba nights in January, February, and March? Or other

-will look into a Ford test drive day in May

-potential iPad raffle

-community building, BBQ, potluck

Library upgrade-

-mural on outside wall, AV and lighting in library

Family Fun Night-

-send out letters for donations in early April

-send out class basket letters end of April with items coming back mid to late May

-have someone from class bringing in basket/box to put donations in

**Next Meeting:** Monday, May 2

**Meeting Adjourned**

**Minutes Prepared by Janelle Lindahl**